

**UNIVERSITY OF WOLLONGONG UNDERGRADUATE
STUDENTS' ASSOCIATION 2005**

**5pm, Thursday 7th February
Kemira 4, Unicentre (11) Building, UoW**

5:07pm – AUQA Audit presentation

from Damien Constantine (Law Department Associate Dean, Deputy Chair of the Academic Senate) and Neil Webster (Project Officer - Quality Assurance).

AUQA is a Commonwealth funded regulatory body that audits the university's performance. The assessment criteria is based on how well the university is fulfilling it's own quality structures and processes, i.e. "tell us what you say you do, then show us how you do it", and we'll assess how well your goals are being implemented. The AUQA report becomes a public document (available on www.auqa.com.au), containing commendations and recommendations. That is, areas for improvement upon which the university is obliged to act. The press are likely to focus on any negatives, which could impact on enrolment numbers and thus have a funding flow on effect (as it did on Macquarie University).

The AUQA Audit Panel will inspect UoW Wollongong campus from 16-19th May. There will also be visits to other campuses including Sydney Business School, Shoalhaven and Dubai. This will include informal interviews with students, in which honest appraisals are sought from 60 students over a free lunch. This will assess whether academic's claims match student's experience. A diverse range of students are sought, such as across faculties, backgrounds (local, regional, interstate or international), academic years and records (i.e. not just ones that lecturers recommend). "If you speak to the auditors tell them the truth – don't try to snow them." The information gathered shall be used to identify the university's strengths, and to plan improvements where weaknesses are identified.

WUSA is invited to submit a one page submission regarding systemic or organizational issues, e.g. safety issues. Furthermore, it is expected that office bearers and other representatives from WUSA will be consulted in a formal interview session.

Ahead of to these Audit Panel visits in May a Performance Portfolio has been compiled with input from staff and students over the last 18 months. The Performance Portfolio is a compilation of data on the university, containing both positive and negative information. The portfolio covers planning, governance, management, teaching, learning, research, training, and staff and community interactions. As of next week the Performance Portfolio can be accessed as a pdf via links from the Quality and Improvements website (<http://www.uow.edu.au/about/quality/>), and is available as a CD-ROM.

Present:

Ben Coughlin (President)
Catherine Blakey (Hon. Secretary)
Anthony Kneipp (Welfare Coordinator)
Mariam Talabani (International Officer)
Amy Parrish (General Representative)
Averil Manners (General Representative) – departed 6:13pm
Karlee Jones (General Representative)
John Mann (General Representative)
Tracey Smallgood (Queer Representative)
Carlie Hughes (General Representative)
Sanjan Reddy (Events Co-ordinator)
Jemma McConnichie (Education Officer)
Jessica Moore (Environment Officer)
Nick Ferraro (Honorary Treasurer) – departed 6:31pm
Nick Baker (General Representative)

Observers:

Jason Hart (WUPA President)
Natalie Peters (WUSA Research Officer, WUPA Activities Officer)
Ben Jones (2004 WUSA President, NUS Delegate 2005)
Sue Bollinger (WUSA Administration Secretary)
Mike Boneham (Bookbank Manager / Admin Assistant)
Damien Constantine (Law Associate Dean, Deputy Chair of Academic Senate)
Neil Webster (Project Officer - Quality Assurance)

Meeting opened 5:25pm

1. Apologies

05/CM03/01

Sanjan Reddy/Anthony Kneipp

It was moved that WUSA accept the apologies of Andrew Tibbets (Indigenous Representative), Justine Linsley (Womyn's Representative), and Jemma Scott (General Representative).

CARRIED unanimously

2. Minutes of the Previous Meeting

05/CM03/02

Anthony Kneipp /Tracey Smallgood

It was moved WUSA accept the meetings of the 2nd WUSA Council Meeting of 2005 (05/CM02).

CARRIED unanimously

3. Business Arising

Honorary Treasurer was elected after Mariam Talabani withdrew resulting in Nick Ferraro being the only candidate.

Elected Honorary Treasurer: Nick Ferraro

Education Officer was elected after Mariam Talabani withdrew resulting in Jenna McConnachie being the only candidate.

Elected Education Officer: Jenna McConnachie

Events Coordinator was elected after a secret ballot resulting in Sanjan Reddy being elected.

Elected Events Coordinator: Sanjan Reddy

Unsuccessful: Warren Hudson

Environment Representative was elected after Jenna McConnachie withdrew and a secret ballot was held between the two remaining candidates resulting in Jessica Moore being elected.

Elected Environment Representative: Jessica Moore

Unsuccessful: Erika Mancilla

Disabilities Representative was declared after a secret ballot resulting in Rejeli Ratu James being elected.

Elected Disabilities Representative: Rejeli Ratu James

Unsuccessful: Erika Mancilla

Alana Gaffney

Daniele Rostirolla

General Representative was declared after a secret ballot resulting in Nicholas Baker being elected.

Elected General Representative: Nicholas Baker

Unsuccessful: Erika Mancilla

Alana Gaffney

Daniele Rostirolla

05/CM03/03

Anthony Kneipp /Averil

Manners

It was moved that WUSA pre-approve payments to the attached list of creditors up to the amounts indicated, so the invoices can be paid when they fall due. All payment requisitions need to be signed by wither the President or the Treasurer for funds to be released.

MPD Tert Printing	\$6,000.00
Telstra Media \$ President Mobiles	\$250.00
Mercantile Mutual Workers Compensation Insurance Premium	\$2,500.00
Hannan Abico Insurance Contents Insurance Premium	\$2,500.00
Australia Post Monthly postage costs	\$200.00

Adept Security Monitoring charges for security system	\$100.10
Daley and Co Trustee management fee	\$1,000.00
Ricoh Monthly rental of photocopiers	\$720.00
RPS Office Systems Toner for Photocopiers	\$720.00
Corporate Express Consumables Stationery and paper	\$500.00
University of Wollongong Phone and Internet Charges	\$500.00
University of Wollongong Cleaning charges per month	\$450.00
University of Wollongong Envelopes	\$100.00
BBQ Suppliers – Illawarra Smallgoods, Black Diamond Bakery, Asian food Supplies. Supplies for weekly BBQ's	\$180.00

CARRIED
For 14
Against 1
Abstain 1

05/CM03/04

Tracey Smallwood/Anthony Kniepp

It was moved that WUSA council accept the invoice of ACON Community Health and Action for the sum of \$375 for 15 boxes of condoms. Budget line: Queer. This was unable to be brought to the council's attention earlier due to the resignation of the Queer officer.

CARRIED unanimously

05/CM03/05 Procedural motion

That WUSA suspend the agenda to move to motion 17 and 18 of the agenda.

CARRIED
For 14
Against 1
Abstain 0

05/CM03/05 Procedural Motion 17

Amy Parish

It was moved that WUSA approve speaking rights to WUPA President Jason Hart to speak to motion pertaining to Wall Planner.

CARRIED
For 10
Against 4
Abstain 1

WUPA President Jason Hart spoke about the WUPA/WUSA wallplanner, highlighting that despite no written contract being entered into between WUSA and WUPA as an act of good faith and student organisation solidarity WUPA included WUSA information in the wallplanner. Furthermore, Jason contradicted some aspects of the "Brief History of the Wallplanner". WUPA is offering a 20%

discount on the advertising fee of \$2000, taking the cost to \$1600. Stated that choosing not to pay plays into the hands of VSU, and shows serious lack of support for a sister student organization.

WUSA Councillors highlighted problems about being treated as an advertiser, and the history of the WUPA Council passed a motion to share the production costs, and later rescinded this motion and moved to treat us like advertisers. Jason refused to give production costs, citing commercial confidentiality.

05/CM03/06 Procedural Motion

Amy Parish

It was moved the motion be put.

“It was moved that WUSA pay money to WUPA for advertising on the 2005 Wall Planner, \$2000 – 20%, \$1600.”

LOST
For 2
Against 4
Abstain 9

Averil left 6:13pm

Debate continued about what happened at previous meetings, and the role of advertisers

Jason Hart departed 6:19pm.

05/CM03/07

Amy Parish/Tracey Smallwood

It was moved that WUSA pay \$1600 plus GST (\$1760) to WUPA for advertising on the 2005 Wall Planner, Budget line – media.

LOST
For 2
Against 7
Abstain 5

05/CM03/08

Nick Ferraro/Anthony Kniepp

It was moved that WUSA council accept the 2005 budget report submitted by James Hollman. **ATTACHMENT**

CARRIED unanimously

05/CM03/09

Tracey Smallgood/Amy Parish

It was moved that WUSA appoint Mariam Talabani as a representative for the library consultative committee,

CARRIED
For 13

Against 0
Abstain 1

4. Correspondence

Nil

5. Standard Operations Business

05/CM03/10

Anthony Kniepp/Amy Parrish

It was moved that WUSA council approve the Indigenous Officers Budget for 2005

CARRIED
For 13
Against 0
Abstain 1

Nick Ferraro left 6:31pm

05/CM03/11

Sanjan Reddy/Anthony Kniepp

It was moved that WUSA release up to \$330.00 for goods required to have a BBQ and drinks at the WUSA AGM to try to get quorum (100 members, not council meetings).

CARRIED
For 13
Against 0
Abstain 1

05/CM03/12

Mariam Talabani /Anthony Kniepp

It was moved that WUSA council approve the appointment of General Manager Justin Titterton-Smith. Justin has accepted the position and if ratified by council will commence on the 18th of May. However Justin would like an extra clause included in his contract stipulating that WUSA council reimburse any itemised phone calls he has to make pertaining to WUSA business. This is due to his job description stating that the General Manager will be on call.

CARRIED
For 10
Against 0
Abstain 3

05/CM03/13

Jemma McConnechie/Anthony Kniepp

It was moved that WUSA Council endorse the payment of \$25,000.00 for Clubs and Socs. Budget line Clubs and Socs.

CARRIED
For 13
Against 1 – Catherine Blakey
Abstain

05/CM03/14 Procedural motion

Anthony Kniepp

It was moved that the agenda be suspended and moved to motion 12 of the agenda.

CARRIED
For 8
Against 1
Abstain 5

05/CM03/15

Catherine Blakey/Anthony Kniepp

It was moved that WUSA council approve the purchase and installation of a coffee machine for the Glasshouse lounge. It is felt this will give further emphasis to WUSA's claim of providing student services. Tea and coffee will be provided free rather than the \$3 coffees provided by Uni Centre. Sue Bollinger has offered to clean the machine, costing has been researched by the research officer. Ingredient dispenser plus Urn for \$705. Budget Line: Welfare

CARRIED
For 13
Against 1
Abstain 0

05/CM03/16 Procedural motion

It was moved that the agenda be suspended, and to go to motion 10 – all for

CARRIED
unanimously

05/CM03/17

Catherine Blakey/Jessica Moore

It was moved that WUSA council set up an account releasing \$500 to Steel City Cycleways. The only authorized drawer shall be either Colin Salter or failing this a nominee of the President. Budget Line: Environment.

CARRIED
For 13
Against
Abstain 1

05/CM03/18

Sanjan Reddy/Anthony Kniepp

It was moved that WUSA release \$100 from the events coordinator budget line to the DJ who played at the WUSA party on Wednesday 23rd March.

CARRIED
For 14
Against
Abstain 0

05/CM03/19

Anthnoy Kniepp/Tracey Smallgood

It was moved that WUSA council endorse the payment of Seek Job and My Career Advertisement agencies for \$132.00 and \$154.00 respectively for the position of General Manager, also the payment to Illawarra Mercury for \$603.65 for 2 Saturday advertisements. Budget line Strategic Assets and Spending.

CARRIED

For 12

Against 0

Abstain 2

Quorum lost at 6:52pm, Meeting Closed.