

**UNIVERSITY OF WOLLONGONG UNDERGRADUATE
STUDENTS' ASSOCIATION**

3rd WUSA Council Meeting
5pm Tuesday April 3rd 2007
Room – WUSA Offices

Meeting Minutes

Present:

Elizabeth LARBALESTIER (President) – Chairperson
Callum Blanchard (Honorary Treasurer)
Simon Frew (Events Coordinator)
Adam Knobel (Media Coordinator)
Carla Morgan (Welfare Coordinator)
Nick Dugonics (Environment Representative) – left 7:09pm
Anthony Strik (International Students Representative)
Matt Barden (Global Solidarity Officer) – acting Minute Secretary
Melissa Ngo (General Representative)
Mimi Su (General Representative) – left 6:50pm
Kristen Wall (General Representative) – left 8pm
Clinton Mead (General Representative)
Brodie Galloway (General Representative)
Matthew Sly (General Representative)
Jeff Donohue (General Representative)

Observers:

Jason Hart (Advocacy & Research Officer) – Returning Officer, Christian Darby,
Elizabeth Scaly (elected Women's Representative), Nick Rouen (elected Education
Campaigns Coordinator), Nikki Low, Tim Rouen

MEETING OPENED AT 5:10pm

1. Apologies

07/CM03/01

Matt Barden/Adam Knobel

It was moved that WUSA accept the apologies of Jenna Fletcher (Honorary Secretary), Jess Moore (General Representative), Paola Harvey (General Representative), Nick Dugonics (arrived 5:57pm), Levi Garry (General Representative), Grace Tin (General Representative)

CARRIED unanimously

2. Minutes of the Previous Meeting

07/CM03/02

Matt Barden/Adam Knobel

It was moved that WUSA accept the Minutes of the 2nd WUSA Council Meeting.

CARRIED UNANIMOUSLY

3. Business Arising

Levi Garry's name was spelt incorrectly in the previous Minutes and the friendly amendment to change the phrase "friendly student opening times" to "student friendly opening times" was not recorded in the Minutes.

4. Correspondence

5. Standard Operations Business

Election of Members to Casual Vacancies

1. Education Campaigns Coordinator

Christian Darby – 4 votes

Nick Rouen – 10 votes

Nick Rouen declared elected Education Campaigns Coordinator

2. Women's Representative

Elizabeth Scaly – 8 votes

Brooke Mead – 7 votes

Elizabeth Scaly declared elected Women's Representative

6. President's Report

ORAL REPORT

7. Representatives' Reports

Adam Knobel (Media Coordinator)

Jenna Fletcher (Honorary Secretary) – delivered by Adam Knobel in her absence

8. General Business

07/CM03/03

It was moved that the Meeting hear Motion 12 of the Agenda first.

CARRIED
13 For
1 Against
2 Abstaining

07/CM03/04

It was moved that Jason Hart be invited to speak to the motion.

CARRIED unanimously

07/CM03/05

It was moved that the Meeting move into open discussion

CARRIED unanimously

07/CM03/06

It was moved that financial membership be lowered to \$0 according to Section 3 in the Constitution.

For members that donate \$25 and over will receive:

- WUSA sticker which entitles these members to:
- WUSA t-shirt
- WUSA calico bag
- Tertangala set aside
- Recognition on the WUSA website
- 5c photocopying down from 7c
- 50% off faxing

CARRIED unanimously

07/CM03/07

It was moved that WUSA endorse and officially adopt the Privacy Policy as set out in the final and complete Campaign 2007 tabled be amended to include a clause reading:

'if members indicate their interests specific to a WUSA collective, the Office Bearer for that collective will have access to the name and email address of people who indicated interest for use pertaining to the promotion, meetings, campaigns and actions of the Collective'

CARRIED unanimously

07/CM03/08

Callum Blanchard/Carla Morgan

It was moved that WUSA acknowledge that the website is a tool for the campaign that must be updated and as well provides services for students that must be well maintained. Current job tasks outlined in the Document 1 tabled and ongoing service maintenance include campaign hubs, 2nd hand bookshop and car pool.

WUSA Council endorse the WUSA Executive to negotiate the hours of the IT Support Staff relating to job tasks that must be completed for the current campaign and the impending review of WUSA services in August.

In that, WUSA support the budgetary line for increased payment of IT Support Staff. Suggested time required for the 2nd handbookshop and campaign hubs is an additional 25hours to be completed through recess and Wk7.

WUSA Council endorses the Executive to further negotiate hours for increased maintenance of the WUSA Website and other IT Support maintenance with an increased in 25 hours per week at the cost of up to \$6300.

Budget Line: IT Support Staff Wage

CARRIED unanimously

07/CM03/09

Callum Blanchard/Carla Morgan

It was moved that WUSA Council add additional tasks to the job description of the Front Desk Staff. These additional job tasks include: campaigning for WUSA which includes distributing marketing materials.

This includes that WUSA continue to hire Front Desk Staff for 4 days per week at the current rate of payment set till the end of term totaling \$4032.00

Budget Line: front desk staffs

CARRIED unanimously

07/CM03/10

Callum Blanchard/Carla Morgan

It was moved that WUSA Council releases monies for advertisements in The Australian, \$27 500 plus GST, and the SMH, \$30 000 plus GST, for a full broad sheet. The advertising will be referring to the University of Wollongong review of WUSA.

That the WUSA Council endorses the Executive and is to the Executive's discretion as to the necessity and timing of the advertisement and design.

Budget Line: Strategic Membership Campaign: Your rights at uni Campaign

CARRIED unanimously

07/CM03/11

Callum Blanchard/Carla Morgan

It was moved that WUSA Council release monies of up to \$1000 to provide up to 50 volunteers with \$20 unishop book vouchers. This is to encourage, acknowledge and support volunteers who participate actively in giving up their time for WUSA. It was further moved that WUSA allows the Executive to determine the volunteers who actively participate in stalls, events and other activities to raise the awareness of WUSA to receive the UniShop Vouchers.

Budget Line: Strategic Membership Campaign: Your rights at uni Campaign

CARRIED
10 For
2 Against
3 Abstentions

07/CM03/12

Callum Blanchard/Carla Morgan

It was moved that WUSA release monies for the design of 52x52cm posters for advertising in Student Central. These boxes are in a prime location for students that wait in line at Student Central.

This includes a quoted amount of 35 hours at \$20 per hour and printing costs up to \$80 x 6.

Budget Line: Strategic Membership Campaign: Your rights at uni Campaign

CARRIED unanimously

07/CM03/13**Callum Blanchard/Carla Morgan**

It was moved that WUSA release monies of up to \$10,000 plus GST in postage for a direct mail out in the endeavour to raise the awareness of WUSA to students that cannot be reached on campus this would involve the potential of WUSA material to reach 14 000 students. This would be through ARD and is subject to their approval.

This mail out includes a 1 page letter outlining the new membership structure regarding \$0 and supporters if they donate as well as a DL to promote WUSA and how to login in online to register to become a member.

Budget Line: Strategic Membership Campaign: Your rights at uni Campaign

CARRIED
14 For
1 Against (Adam Knobel)

07/CM03/14**Callum Blanchard/Carla Morgan**

It was moved that WUSA Council releases up to \$1,000 for the stationary and design costs of creating a DL to raise the awareness about the Review and Campaign2007 with an accurate website address and new membership details. DL is to distribute in the mail out to 14 000 students and then on campus distribution.

15 000 for \$600 plus GST plus freight L.E.P. Colour Printers
30 000 for \$830 plus GST plus freight L.E.P. Colour Printers

Budget Line: Strategic Membership Campaign: Your rights at uni Campaign

CARRIED unanimously

07/CM03/15**Callum Blanchard/Carla Morgan**

It was moved that WUSA Council releases up to \$1,000 for the stationary costs and design costs to produce a flyer for Campaign2007 outlining the current situation WUSA faces, to raise awareness of the issue to students, more than just information about the student union.

10 000 brochures of up to \$850 at minimum weighting 130gsm
5 000 brochures \$600 at minimum weighting 130 gsm

Budget Line: Strategic Membership Campaign: Your rights at uni Campaign

CARRIED unanimously

07/CM03/16**Callum Blanchard/Carla Morgan**

It was moved that WUSA Council release monies of up to \$3000 plus GST for the WUSA windows to be laminated to claim the current space for WUSA.

It was further moved that WUSA Council release monies for the design of this window signage this quoted at \$3000 plus GST.

Budget Line: Strategic Membership Campaign: Your rights at uni Campaign

CARRIED
13 For
1 Abstaining

07/CM03/17

Callum Blanchard/Carla Morgan

That WUSA Council support the use of prizes to provide added incentive for students to sign up. The prizes must relate to increasing student welfare and wellbeing.

CARRIED
12 For
2 Abstaining

07/CM03/18

Callum Blanchard/Carla Morgan

It was moved that WUSA Council allocate up to \$5000 for a prize pool of vouchers including: 1x\$500 voucher, 5x\$200 vouchers, 20x\$100 vouchers and 30x\$50 vouchers. Council empowers the Executive to decide whether the vouchers can be from UniShop and/or Myer.

Budget Line: Strategic Membership Campaign: Your rights at uni Campaign

CARRIED
13 For
1 Abstention

07/CM03/19

Callum Blanchard/Carla Morgan

For WUSA to be able to run a competition WUSA must register with lotteries. It was moved that WUSA gives authority for the Executive to carry out these duties and to direct staff to carry out these duties and for WUSA Counsel to release \$50 for the registration with TPL for having a registration of a lottery to get a permit number.

The closing dates and draw of competition to be referred to the document tabled of the Advertising Strategy and to be endorsed by the WUSA Council.

The terms and conditions of the competition to be referred to the documents tables of the Advertising Strategy and to be endorsed by the WUSA Council.

Budget Line: Strategic Membership Campaign: Your rights at uni Campaign

CARRIED unanimously

07/CM03/20

Callum Blanchard/Carla Morgan

It was moved that WUSA Council release up to \$6,000 for the design of the following

1. DL for mail out
2. Flyers
3. Laminated Window

4. BroadSheet Advertising

At the rate of up to \$150 per hour for up to 40 hours.

Budget Line: Strategic Membership Campaign: Your rights at uni Campaign

CARRIED
12 For
1 Abstaining

07/CM03/21

It was moved that the Meeting hear Motion 14 of the Agenda next.

CARRIED unanimously

07/CM03/22

It was moved that WUSA approve the revised WUSA budget. Attachment B.

CARRIED
12 For
1 Abstention (Anthony Strik)

07/CM03/23

It was moved that Motions 1, 2, 3, 4, 5, 6, 7, 8, and 13 be moved en bloc.

CARRIED unanimously

07/CM03/24

Carla Morgan/Adam Knobel

That WUSA council release \$6000 for payment of momentum project contribution (WUPA)

CARRIED
12 For
1 Against

07/CM03/25

Adam Knobel/Carla Morgan

That WUSA amend motion 07/CM01/22 to release the amount of \$3471 (incl. GST) for payment of an invoice received from MPD for the Tertangala Survival Guide 2007 (original motion only released \$3000).

Budget Line: Tertangala

CARRIED
12 For
1 Against

07/CM03/26

Callum Blanchard/Carla Morgan

That WUSA approves the spending of the following budget lines to speed up the payment of bills: Office and administration expenses

CARRIED
12 For
1 Against

07/CM03/27

Carla Morgan/Adam Knobel

It was moved that WUSA council release up to \$250 for Anti-Nuclear week activities. Anti-nuclear week was organised by the Environment Collective as a series of events designed to raise awareness about the issues of uranium mining, nuclear power and nuclear weapons. Money was spent on buying paints, equipment for a mock nuclear spill and fundraising supplies.

Budget line: Environment

CARRIED
12 For
1 Against

07/CM03/28

Simon Frew/Adam Knobel

That WUSA spend \$30 for a smoke machine (budget line Enviro) for a no clean coal action. The action is intended to highlight the problems of Carbon capture and to promote renewable energy.

Budget Line: Environment

CARRIED
12 For
1 Against

07/CM03/29

Simon Frew/Callum Blanchard

That WUSA release \$500 for a dance party on Friday the 13th of April (budget line Events). This money is for equipment hire. Entry to the event is set at \$10. So with 50 people attending we will break even. With more people the event will become profitable for the student association.

Budget Line: Events

CARRIED
12 For
1 Against

07/CM03/30

Adam Knobel/Carla Morgan

That monies be released of up to \$200 for an Apple power cord for the laptop. Currently there is one power cord being shared between two laptops.

Budget Line: Strategic Assets and Spending Purchases

CARRIED
12 For

1 Against

07/CM03/31

Adam Knobel/Carla Morgan

That the Zine Club be paid entitlements that were not claimed last year due to not having a National Australia Bank account. This includes the \$150 initial start up fee and \$50 administration fee for less than 30 members. The Zine Club started in 2006 and was very active during that year, including organising an Independent Press day at the University of Wollongong. The scheme for paying clubs and societies these fees was established by WUSA council 2006 and therefore should be honoured by WUSA council 2007.

Budget Line: Clubs and Societies Collective: Administration and Grants

CARRIED
12 For
1 Against

07/CM03/32

Callum Blanchard/Adam Knobel

That WUSA approve specific delegation authorization to the Executive for the purpose of facilitating contracting graphic artists, printers and signage company/ies to meet strategic goals outlined in the campaign proposal. All artwork and contracts subject to be approved by WUSA exec.

CARRIED
12 For
1 Against

07/CM03/33

Matt Barden/Adam Knobel

That WUSA endorse the April 21 rally, to be held in Wollongong, with the demands 'Real Justice for David Hicks and Close Guantanamo Bay'. The rally is being organised by Students Against War to highlight the ongoing injustice of the Hicks case and the gross abuses of human rights that continue in the prison.

CARRIED
11 For
1 Against
1 Abstaining

07/CM03/34

Matt Barden/Adam Knobel

That WUSA endorse the Stop Bush/APEC student conference that will be held in Sydney. The conference will seek to discuss and unite students across New South Wales in actions to help build the Stop Bush protest that will be held in Sydney on September 8.

CARRIED
6 For
4 Against
3 Abstaining

07/CM03/35

It was moved that Emergency Motions 1, 2, 3 and 4 be heard en bloc.

CARRIED unanimously

07/CM03/36 Emergency Motion Carla Morgan/Adam Knobel

It was moved that WUSA release up to \$50 for a shade cloth to assist WUSA stalls and Clubs and Societies stalls.

Budget Line: Strategic Assets and Spending Purchases

CARRIED unanimously

07/CM03/37 Emergency Motion Carla Morgan/Adam Knobel

It was moved that WUSA investigate into becoming incorporated with and make attempts to gain free legal advice from the Public Interest Law Clearing House to obtain this information.

CARRIED unanimously

07/CM03/34 Emergency Motion Carla Morgan/Adam Knobel

That WUSA release up to in petty cash to buy the Illawarra Mercury and The Australian HES each week coming to a cost of \$3.50 per week.

CARRIED unanimously

07/CM03/34 Emergency Motion Carla Morgan/Adam Knobel

That notice of an Executive meeting and agenda is sent out as soon as possible to all members on Council.

CARRIED unanimously

07/CM03/34 Emergency Motion Carla Morgan/Adam Knobel

That WUSA Council condemns the University of Wollongong in the review process that:

- a. creating terms of reference with no set criteria or benchmarks set regarding such things as membership percentage and electoral turnout. The lack of key performance indicators and set benchmarks is unprofessional, lacks transparency and allows for an arbitrary recommendation made by the Secretary of the University Council, Mr Chris Grange.
- b. that the University Council will decide and endorse a student representative model rather than supporting the representative voice that students have had for the last 35 years in some shape or form known as WUSA.

CARRIED
12 For
1 Abstention

MEETING LOST QUORUM AT 8:17PM