

WUSA Executive Meeting Minutes
Date: 1:30pm Wednesday May 126th 2007
Location: WUSA Offices

Attendees: Liz Larbalestier (President) Callum Blanchard (Treasurer) Carla Morgan (Welfare Officer) Frew (Events Coordinator)

Apologies: Nick Rouen (Education Officer) Adam Knobel (Media Officer)

1. Office Administrator requested one mouse wrist rest \$33 and one wrist rest for \$45 debited to stationary account for an ergonomic workstation. Executive support the purchase of the equipment requested.

Unanimous Support

2. Next University Council meeting will be on July 6th at the Shoalhaven Campus. Special resolutions adopted at the AGM will be presented to the next University Council and with the impending review it is advantageous for WUSA to be present. The Executive support the reimbursement of travel regarding petrol costs and car hire if necessary to the meeting.

Unanimous Support

3. UOW Security hands over lost student USB drives that are currently being stored in the safe. The Executive support that
 - a. the USB drives be opened safely to avoid virus transfer to check for student details. If student details can be found forward on for Student Central to inform the student. If the USB can not be identified then to be formatted by IT for sale and for use by WUSA Council members
 - b. Sale rates 128MB (\$5), 256MB (\$10), 512MB (\$15), 1GB (\$20) be

Unanimous support

4. WUPA concerns regarding undergraduates who are undertaking honours as to which student association they fall under. WUSA will continue to offer membership to students who would like to be members of WUSA.

Unanimous support

5. That the next WUSA council meeting be held in Wk13. Call around to occur to find people's availability.

Unanimous support

6. That a SOLS message go out to students informing students that membership to WUSA is now free. Forward to Student Central to gain permission. Note that we must be aware Student Central wants limited SOLS requests and only regarding administrative matters.

Unanimous support

7. Considering there were many Working Groups created at last night's WUSA Council meeting that communication begin over email for people to raise interest and then work out best availability.

Unanimous support

8. Consideration of advocate for WUSA in the negotiations with the Uni Admin throughout July after submissions are due in. Approach Jo Kowlacyk (spelling) from NTEU and President of South Coast Labor Council.

Unanimous support

9. Minutes for AGM and WUSA Council meeting noted would be written up by Jay Fletcher, if this isn't able to be done by Monday have the job delegated to a member on WUSA Council.

Unanimous support

10. Follow up with Damien Israel regarding the last meeting and consideration of taking Uni Admin. off signatories, reducing the Uni's involvement in the WUSA financial process.

Unanimous support

11. Advocacy and Research Officer submitted duties and hours allocated.
Revised by the Executive:
 - require more information for the ESOS staff training day such as how long is the training session with DEST and what is the cost.
 - Grievance policy review revised to 1 day from 4 days
 - WUSA constitution and regs not to be considered but looked over by Office Bearers
 - Tax Pak International to be redirected to International Rep
 - Show Cause revised to 3 days from 6 days
 - Add Advocacy Case Statistics Report, description (report on Advocacy Work), time allocation (1/2 day)

Unanimous support

12. IT Support tasks – Asset Register updated for this Friday, front room computer fixed.

Unanimous support

End of Agenda

Adjourned 2:25pm