

UNIVERSITY OF WOLLONGONG UNDERGRADUATE
STUDENTS' ASSOCIATION

4th WUSA Executive Meeting
11:30am Monday 13 August 2007
Room – WUSA Office, Bld 11, UOW

MEETING MINUTES

Present:

Elizabeth LARBALESTIER (President)
Matt BARDEN (Honorary Secretary)
Callum BLANCHARD (Honorary Treasurer)
Adam KNOBEL (Media Coordinator)
Carla MORGAN (Welfare Coordinator)
Nick ROUEN (Education Campaigns Coordinator)

Jason HART (Advocacy & Research Officer)
Robyn DEBBES (Office Administrator)

Meeting opened at 11:32am

Item 1: Staff Reports

Robyn Debbes (Office Administrator) reported on the progress of the audit and the budget report for the Council.

Jason Hart (Advocacy & Research Officer) reported on his advocacy caseload and the progress of his research into WUSA investment. (The Executive discussed investment and a draft motion was proposed for 8th WUSA Council Meeting).

David Moodie submitted the following written report:

Stuff I will actively be working on this week (unless directed otherwise):

- getting the inactive carpool website working again (logins are broken for some reason), seeing as we seem to have some renewed interest in the service. Not sure what direction we want to take with this service though...

- secure access for WUSA-affiliated clubs to their files on the website. At the moment, I have to make all the changes to their websites - and I have started to receive requests for FTP access. This is certainly doable, it just takes a fair bit careful fiddling with permissions.

- file uploads for the main WUSA website. Once again, currently I am the only one that can easily upload files into the correct places on the website. I've installed modules that look like they will simplify the process and keep things relatively organized - I just need to experiment with them a bit first.

- and hopefully, if I have the time: some more work on new BookBank software.

Item 2: Overdue Tertangala payments from 2005

The Executive discussed correspondence received on Friday 3 August 2007 from a former student who claims that she was not payed for her submissions to Tertangala in 2005. Robyn Debbes has looked into our accounts and found that she hasn't been payed. The Executive decided to find out how much money would be owed and to submit a motion to Council to pay the outstanding debt.

Item 3: WUSA Membership Competition

The Executive discussed the progress of announcing the results of the WUSA Membership Campaign. Jason Hart advised that Ian Piper (SITACS) is in the process of producing the randomised results. Elizabeth Larbalestier is to instruct David Moodie (IT Support) on this process.

Item 4: Special General Meeting

Matt Barden is to seek the availability of Building 20 lecture theatres on Tuesday 4th September and Thursday 6th September to find an appropriate time for the SGM now to be held in Week 7.

Item 5: Funding Proposal

Given the decision to support WUSA as a representative body, the next step is for the Council to produce a funding proposal. It was suggested that we begin by identifying our fixed costs (staff, office supplies, phone/internet, etc) and that Elizabeth Larbalestier email the Council to determine what should go in the Funding Proposal and meet with Robyn Debbes to determine what these costs will be. It was also suggested that WUSA consider making a joint submission with WUPA regarding Advocacy and Administrative staff.

Item 6: Electoral Enrolment Campaign

Scott Hamilton (CPSU) has approached WUSA about running an enrolment drive on campus before the Federal Election is called. The Executive proposed that this take place on Wednesday of Week 5 as part of WUSA's weekly barbeque and Duckpond Lawn events.

Item 7: NUS NDA

The NDA has been called for Wednesday Week 5 and we have been supplied with leaflets and posters. Nick Rouen and the EAC are to prepare their own statement on this campaign and possibly organise a speak-out for the day.

Item 8: Committee Meetings

The decisions and progress of many University Committees and Subcommittees were discussed. Particularly, the changes being made to UOW Scholarships, the postponement of the UEC meeting and the apparent lull in the movement to establish a “Student Charter” for UOW.

Item 9: Actioning previous resolutions

It was decided that members of the Executive should go through the Minutes of this year’s Council Meetings and find any Council decisions which have not been acted upon to ensure that these decisions were not in vain.

Item 10: Phone/Internet Costs

It was brought to the Executive’s attention that there has been a significant increase in WUSA’s phone and internet costs over the last month. Strategies to reduce these costs were discussed.

Item 11: WUSA General Elections

The proposed changes to the Regulations Governing Elections were discussed. It was decided that Robyn Debbes be appointed WUSA’s Deputy Returning Officer as per those regulations.

- Jason Hart left at 12:05pm -

Item 12: Book Bank

We now have new software for the book bank website. However, moving all of the information into this new system will be a huge task. It was decided that this be made David Moodie’s first priority and that he be instructed accordingly.

- Carla Morgan left at 12:08pm -

Item 13: International and Residence Representation

Discussions with the Vice Chancellor have confirmed that the current level of representation for International students and for students living in University accommodation is abysmal. The Executive decided to continue pushing the University on this issue. Elizabeth Larbalestier is to write to the VC to investigate what progress is being made on this issue and to keep WUSA involved in the process.

Item 14: ‘Save Tert’ Campaign hub

The Executive decided to direct David Moodie to create a ‘Save Tert’ Campaign hub for the WUSA website.

- Carla Morgan returned at 12:11pm -

Item 15: 'Save WUSA' rally

A rally had been called for Friday Week 4 to coincide with the University Council meeting. However, this was changed to Wednesday Week 5. Unbeknownst to us, a number of students from other universities had decided to come to Wollongong (some travelling inter-state) to help support WUSA's campaign – but their coming on Friday, not Wednesday. The Executive decided to hold WUSA campaigning stalls on Friday.

Meeting Closed at 12:16pm