

UNIVERSITY OF WOLLONGONG UNDERGRADUATE STUDENTS' ASSOCIATION

REGULATIONS GOVERNING CONFERENCES

1. By virtue of Section 7, sub-section 7.1.1(c) of the Constitution of Wollongong Undergraduate Students' Association (WUSA) these Regulations shall be known as the Regulations Governing Conferences and all actions of members attending such Conferences shall be in accordance with the WUSA Constitution and Regulations.

2. Interpretation

In addition to Section 1.2 of the Constitution, the following terms shall have the meanings assigned thereto:

- 2.1 Conference - A meeting of the representatives of other organisations to which WUSA is affiliated or co-operates with in view of the aims.

- 2.2 Delegate - A member elected by either the student body or WUSA in accordance with the Regulations Governing Elections, to be a voting representative of WUSA at a conference.

- 2.3 Observer - A member elected by either the student body or WUSA in accordance with the Regulations Governing Elections, to be a non-voting representative of the WUSA at a conference.

3. Eligibility

Any delegate or observer who is unable or unwilling to attend the conference to which they were elected to represent the WUSA shall be deemed not elected, and shall be accorded none of the rights and privileges of a delegate or observer, but the place will be taken by delegate or observer last eliminated in accordance with Regulations Governing Elections and shall rank as the last elected delegate or observer from WUSA.

4. Indemnity

- 4.1 No member shall receive a disbursement for WUSA monies for expenses incurred in attending a conference unless elected a delegate or observer to the conference unless WUSA decides otherwise and upon presentation of a written report to next Ordinary Meeting of WUSA.

- 4.2 The amount of each disbursement for expenses shall be sufficient to

indemnify delegates and observers for accommodation, living expenses, transportation and any other expenses which may be levied by the organisers of the conference.

- 4.2.1 The disbursement for expenses shall be sufficient to indemnify the expenses of the accommodation for the delegate or observer except under Clause 4.2.2 of these Regulations.
- 4.2.2 There shall be no disbursement for accommodation when delegates and observers are billeted by the organisers of the conference at private homes.
- 4.2.3 The disbursement for living expenses shall not be more than \$15/day/delegate or observer, or \$20/day/delegate or observer if meals are not provided by the conference organisers at the place where the delegate or observer was accommodated.
- 4.2.4 The disbursement for transportation expenses shall be return rail fare for distances less than 500km from the office. For greater distances, the transportation may be by cheapest airfare to the conference venue except under Clause 4.2.5 of these Regulations.
- 4.2.5 In cases of urgency, WUSA may send delegates or observers to conferences by second class return air if a majority of members present and eligible to vote at a properly convened meeting of WUSA so determine by motion. In case of urgency, the Executive at a properly convened meeting of the Executive, may act on behalf of WUSA on this matter.

4.3 Any delegate or observer who fails to attend the conference to which they were elected to represent the WUSA shall be required to repay in full any disbursements for expenses they have received.

5. Composition and Duties of the Delegation

5.1 WUSA shall send delegates or observers, elected by WUSA in accordance with the Regulations Governing Elections, to any conference concerning Education or Student Welfare, if a majority of members present and eligible to vote at a properly convened meeting of WUSA so determine by motion.

WUSA Regulations Governing Conferences

- 5.2 Each delegate and observer will be required to submit to the next Ordinary Meeting of WUSA held after the conference, a written report outlining the specific business discussed at the conference and a copy of all papers presented at the conference. If this report is deemed inadequate by a two-thirds majority of members present and eligible to vote at this meeting, then the delegate or observer must resubmit an adequate report or be required to pay half of all disbursements for expenses that were received for this conference.
6. Where the Regulations appear to be inconsistent with the Constitution, the Constitution shall be the authoritative source and that section of the Regulations which is inconsistent with the Constitution shall be null and void.